



LIFE SCIENCE EXHIBITS

LSSE

RESEARCH SUPPLIER PRODUCT SHOW



Show Location

Washington University, St. Louis
Eric P. Newman Education Center, Lower Level
320 South Euclid Avenue
St. Louis, MO 63110

Set-Up and Breakdown Times

Set Up: 9:30AM - 10:45AM | Show Hours: 11:00AM - 1:30PM | Break-Down: 1:30PM - 2:00PM

At many locations we are unable to accommodate an early arrival, please plan your set up from 9:30AM - 10:45AM. Look for an LSE representative at the designated loading area to help assist with your table display and equipment during this time.

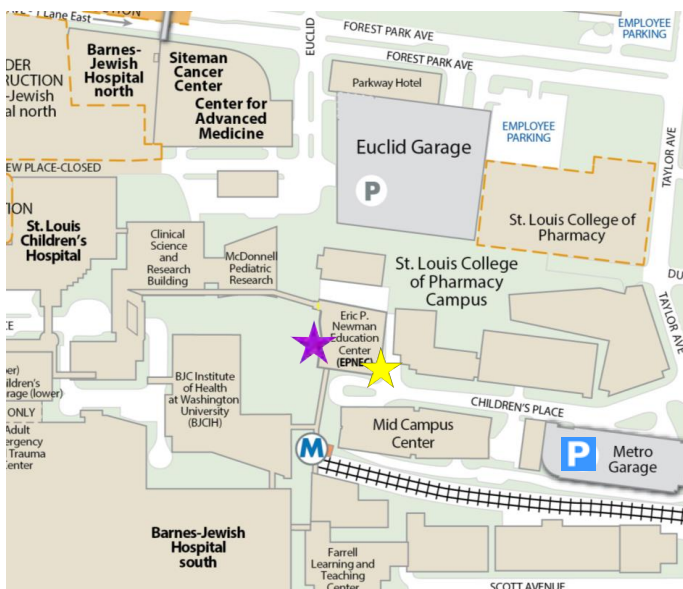
Attending Representative

If the attending show representative would like a name badge, please register using our [Online Vendor Registration Form](#). Please complete and submit this form no later than **July 14, 2022**.

Contact Information

You can contact us Monday - Friday from 9:00AM - 5:00PM ET by calling our office at (877) 240-2628. If you are unable to reach us by phone, or you need assistance after business hours, please leave us a voicemail or email: customerservice@lifescienceexhibits.com and one of our LSE Team Members will promptly respond.

Area Map






Loading/Unloading

Vendors may load/unload any materials you may have in the circle drive located at 4590 Children's Place. An LSE representative will be available for any assistance that is needed from 9:30AM - 10:45AM.

Parking

Vendor Parking is available in the Metro Garage, located at the corner of Taylor's Avenue and Children's Place, 4500 Children's Place, for a rate of approximately \$15/day. Please utilize the non-reserved parking spaces.

[Printable Online Campus Map](#)

-  LSE Event
-  Vendor Loading/Unloading
-  Vendor Parking

Shipping

Boxes may be shipped to the venue to arrive no more than two days prior to the show date. The boxes will be placed in a secure holding room up until the show and then moved to the show location early that morning. Following the event, all boxes that need to be shipped back out will need to be repackaged and prepared for a return shipment by each representative, including attaching completed shipping labels. **Please note, FedEx is the only carrier that will pick up packages to return to your location from the venue after the show. Please be prepared to send your return packages via FedEx.** LSE staff will schedule a pickup for the following day, but shipping companies do not always arrive as requested. Consequently, **BOXES COULD TAKE UP TO FIVE DAYS TO BE PICKED UP.** If your shipment is urgent, we highly suggest you drop your packages off at the nearest shipping location so that they are guaranteed to go out the same day. **LSE is unable to handle freight shipments. Please do not ship items via a freight carrier. All packages must arrive at least one day prior to the show.**

Online FedEx Shipment Form

In order to have LSE handle your materials, please follow these directions explicitly as it is imperative for us to be able to receive your packages. Please complete our [Online FedEx Shipment Form](#) with the number of packages that are being shipped and the corresponding tracking numbers. If your tracking number is not submitted through the online form, your packages will not be picked up.

Shipped Boxes Must Be Labeled As Follows:

Washington University, St. Louis
Eric P. Newman Education Center
C/O: T. Ball (LSE 07/28/22)
320 South Euclid Avenue
St. Louis, MO 63110
P: (877) 240-2628

COVID-19 Information

As we resume in-person events we will prioritize the health and safety of all attendees, exhibiting vendors, staff and the surrounding community in every decision we make. We will be following all local government guidelines as well as venue or institution guidelines where applicable. The protocol is subject to change as the local guidelines change and we appreciate your understanding, patience and adherence to those guidelines set forth for our events.

Washington University, St. Louis Specific Requirements:

- Indoors on campus face coverings are recommended
- Masks and hand hygiene supplies will be readily available if needed